Dear Hiring Manager,

I am writing to express my interest in the position at your company. As a recent graduate of Bradley University with a degree in data science, and with over a year and a half of experience in the industry, I am confident that my skills and experience align well with the requirements of this role.

In my previous positions, I gained extensive experience in both data analytics and administration. My work in the analytics department at Produce Pro involved maintaining data warehouses for over 60 customers and supporting their use of Cognos, a business intelligence tool. After about a year I was brought on by our parent company to do a similar job but using their Windows/PowerBI solutions and had to learn a new set of tools for that position. These different roles allowed me to work with multiple customers with multiple analytics products and gain a deep understanding of both how data can be used to drive business decisions and how diverse companies needs for that data can be.

In addition to my technical skills, I am a strong communicator and collaborator. In both of my positions I worked closely with both technical and non-technical stakeholders to understand their needs and deliver solutions that met their requirements. I’m also a fast learner and am always eager to take on new challenges and expand my skills. I believe that I can bring this experience and energy to your organization to help build up your analytics process and drive insights for your company.

Thank you for considering my application. I would love to learn more about the opportunities available at your company and discuss my qualifications further.

Sincerely,

Alex Kuphal